Dear Parents/ Carers,

The purpose of this letter is to review the agreements for our academy buses. As you know, the safety and security of your child/children is our number one priority and we are trying to address some issues that have been brought to our attention.

We need you to work with us as we move forward in making Lincoln Academy’s buses a safer and more enjoyable part of your child’s day and as such hope you will agree and support the following basic rules that will allow for all passengers to have a comfortable journey:

1. Students will show respect for the driver at all times and follow their instructions promptly.

2. Student keep hands and feet to themselves

3. Students must remain seated at all times.

4. Where a bus has fitted seatbelts it is a legal requirement for these safety measures to be worn.

5. Quiet conversation with the students seated near them is allowed.

6. Students are please not to consume food, chewing gum or drinks - they are to finish eating/drinking before embarking the bus.

7. Harassment and bullying is prohibited at all times.

8. Students are to wait at the designated bus stop in an orderly manner.

9. Mobile phone usage is allowed but strictly no video/ photo footage to be taken.

10. The Academy’s care and kindness attitudes extend on to the academy transport. It is expected that all students support each other and Be Kind.

We have recently conducted checks on our Academy bus and are in regular communication with the driver and bus company. The vast majority of students are conducting themselves in a manner that represents the Academy values though there are a minority that need reminding of these expectations.

If a student is found to ignore these basic expectations, terms and conditions; be safe and be respectful alternative transportation arrangements will need to be sought by yourselves.

We hope that you will support us in our efforts to further improve behaviour and thus make Lincoln Academy an even more pleasant place for all members of our community.

Yours faithfully,

Claire Bramwell-Smith

Assistant Head