January 2018

Dear Parent/Carer

**RE: Year 8 Southwell Workhouse Visit**

As part of the ‘Crime and Punishment’ unit of work that Year 8 students are currently studying, the English department are providing an exciting opportunity for your child to visit The Workhouse in Southwell.

The visit will provide students with a unique and engaging opportunity to widen their contextual knowledge of the texts they study within this topic, whilst also having the opportunity to experience what life in a workhouse was like. The day will include an interactive tour of the workhouse and two workshops.

The visit will take place on Tuesday 27th March 2018. In order to ensure that we arrive promptly, the bus will leave the Lincoln Academy at 8:45am and is expected to arrive back at the academy at approximately 4pm. Please ensure that arrangements are made for your child to be collected from the academy.

Students will be required to bring a packed lunch unless they are eligible for free school meals in which case a packed lunch will be provided. Students will be expected to wear their academy uniform and, as part of the workhouse is open-air, students are advised to bring a warm coat or waterproof jacket in case of rain.

The cost of the trip is £10 and spaces on the trip are limited so places will be given on a first come, first served basis.

If you would like your child to attend this exciting trip we ask that you return the attached consent form to Miss Black in the English department. Along with the payment to the academy reception in an envelope, with your child’s name on the front and the name of the trip no later than 9th February 2018. Please make cheques payable to The Priory Federation of Academies. Payments received from those students who are not selected will be returned to the students.

If you have any questions, please do not hesitate to contact Miss Black at fblack@prioryacademies.co.uk

Yours sincerely,

**Miss F Black**

Lincoln Academy

The Workhouse trip

## CONSENT FORM

### Students Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. My child is fully aware of their responsibilities and the need to behave in a proper manner at all times.
2. I am aware that I will be responsible for payment of any damage caused by my child.

**Parent/Carer Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date :**\_\_\_\_\_\_\_\_\_\_\_

#### STUDENT CONTRACT

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (please insert full name)

1. Accept that I will be a guest, and I will behave in an appropriate and co-operative manner at all times to ensure safety and enjoyment.
2. Understand that instructions by all teaching staff, instructors, reps, coach drivers and other responsible adults must be obeyed at all times and without delay.
3. Will be punctual for all activities/events, meals, and evening activities and will participate in all activities.
4. Will stay with my instructor and group unless asked to change groups,
5. Will only work in a group with an instructor or qualified member of staff.
6. Will not leave the activity without permission from a member of staff/instructor.
7. Will not smoke at any time.
8. Will not purchase or consume alcoholic drinks at any time.
9. Will be responsible for my possessions and take care of them at all times.
10. Accept that I will be responsible for any damage that I may cause.

**Student’s signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**: \_\_\_\_\_\_\_\_\_\_\_\_

**DECLARATION FORM**

I wish my child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Form \_\_\_\_\_\_\_\_\_\_\_ to attend this visit.

I enclose £ (cheques made payable to The Priory Federation of Academies)

Any medical conditions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Emergency contact numbers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PLEASE RETURN TO: Miss F Black**