Sent to parents & staff 23rd May 2023

Dear Parent/Carer

**Change to the school day at Lincoln Academy**

As you may have read in the national news, the government is expecting all schools to operate a 32.5-hour week from September 2023. The Department for Education (DfE) will measure these hours through a school’s start and finish times.

As a result, we will shortly be making a minor adjustment to the school day here at Lincoln Academy.

From the start of the new academic year in September 2023, our school day for all year groups will be as follows:

**Start time:**  8.30am  
**Finish time:** 3.00pm

Our new times will ensure pupils are attending school for the required hours per day, and will also allow us to extended tutor and social times.

We appreciate that these new arrangements may also lead to slight changes in your own family lives, which is why we are giving you as much notice as possible. We are contacting all our other stakeholders, too, to make sure that the new structure runs smoothly from day one in September.

If you have any questions or comments, please contact us through the academy’s email address at [generalenquiries@priorycity.co.uk](mailto:generalenquiries@priorycity.co.uk)

Thank you, as always, for your continued support.

Yours sincerely